DIGAMBER FINANCE™

## NOTICE OF 01ST EXTRA ORDINARY GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT 01/2021-22 EXTRA ORDINARY GENERAL MEETING OF SHAREHOLDERS OF DIGAMBER CAPFIN LIMITED WILL BE HELD ON TUESDAY, 13TH DAY OF APRIL, 2021 AT 11:00 A.M. (IST) THROUGH VIDEO CONFERENCING (VC) / OTHER AUDIO VISUAL MEANS (OAVM) TO TRANSACT THE FOLLOWING BUSINESS:**

### SPECIAL BUSINESS:

1. **APPROVAL OF RE-APPOINTMENT OF MR. AMIT JAIN (DIN: 00416133), AS WHOLE TIME DIRECTOR OF THE COMPANY AND FIXATION OF HIS REMUNERATION THEREOF:-**

   *To consider and if thought fit, to pass, with or without modification(s), the following resolution, as SPECIAL RESOLUTION:*

"**RESOLVED THAT** pursuant to the provisions of Sections 196, 197 and 203 of the Companies Act, 2013 ("Act") read with Schedule V of the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) and enactment(s) thereof for the time being in force) and pursuant to the recommendation of Nomination & Remuneration committee and Board of Directors of the company, the consent of the shareholders of the company be and is hereby accorded for the re-appointment of Mr. Amit Jain (DIN: 00416133) as Whole-Time Director of the Company for a period of 5 Years (Five years) with effect from 14th April, 2021 to 13th April, 2026 with the terms & conditions including remuneration mutually agreed upon between the Company and Mr. Amit Jain."

"**RESOLVED FURTHER THAT,** the consent of the shareholders of the company be and is hereby accorded that the remuneration paid / payable to Mr. Amit Jain, Whole Time Director with effect from 14th April, 2021 shall not exceed Rs. 20,00,000/- (Rupees Twenty Lacs Only) per month i.e. Rs. 2,40,00,000/- (Rupees Two Crore Forty Lacs Only) per annum including perquisites and other allowances as per company norms, and commission (Performance based Incentive) not exceeding 2% of net profit in the financial year of the company subject to availability of profit."

"**RESOLVED FURTHER THAT** where in any financial year during the currency of his tenure, the Company has no profits or its profits are inadequate, the remuneration payable to Mr. Amit Jain, Whole Time Director by way of salary, perquisites and allowances shall not exceed the maximum remuneration payable in accordance with Schedule V of the Companies Act, 2013 with liberty to the Board to decide the breakup of the remuneration from time to time in consultation with the Managing Director/Whole-Time Director."

"**RESOLVED FURTHER THAT** Mr. Amit Jain, Whole Time Director be entrusted with such powers and perform such duties as may from time to time be delegated / entrusted to him subject to the supervision and control of the Board."

"**FURTHER RESOLVED THAT** any director of the company be and is hereby authorized to do all such act, deed, matters and thing as in its absolute discretion it may consider necessary, expedient or desirable, and to settle any question, or doubt that may arise in relation thereto and the board shall have absolute power to decide the breakup of the remuneration within the maximum permissible limit and in order to give effect to the foregoing resolution, or as may be otherwise considered by it to be in the best interest of the company."

2. **APPROVAL OF APPOINTMENT OF MR. RAJIV JAIN (DIN: 00416121) AS CHAIRMAN CUM MANAGING DIRECTOR OF THE COMPANY AND FIXATION OF HIS REMUNERATION THEREOF:-**

   *To consider and if thought fit, to pass, with or without modification(s), the following resolution, as SPECIAL RESOLUTION:*

"**RESOLVED THAT** in accordance with the provisions of Sections 196, 197 and 203 read with Schedule V and all other applicable provisions if any, of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and the Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 and pursuant to the recommendation of Nomination & Remuneration committee & Board of Directors of the Company, consent of the shareholders of the company be and is hereby accorded for the appointment of Mr. Rajiv Jain (DIN: 00416121), as Chairman Cum Managing Director of the Company for a period of 5 Years (Five years) commencing from 14th April, 2021 to 13th April, 2026 as per the terms and conditions mutually agreed upon between Company and Mr. Rajiv Jain."

"**RESOLVED FURTHER THAT,** consent of the shareholders of the company be and is hereby accorded that the remuneration paid / payable to Mr. Rajiv Jain, Chairman Cum Managing Director with effect from 14th April, 2021 shall not exceed Rs. 20,00,000/- (Rupees Twenty Lacs Only) per month i.e. Rs. 2,40,00,000/- (Rupees Two Crore Forty Lacs Only) per annum

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including perquisites and other allowances as per company norms and commission (Performance based Incentive) not exceeding 2% of net profit in the financial year of the company subject to availability of profit."

"**RESOLVED FURTHER THAT** Board of the Company be and is hereby authorised to vary or increase the remuneration specified above from time to time to the extent the Board of Directors may deem appropriate, provided that such variation or increase, as the case may be, is within the overall limits of the managerial remuneration as prescribed under the Companies Act, 2013 read with Schedule V thereto, and/or any guidelines prescribed by the Government from time to time."

"**RESOLVED FURTHER THAT** where in any financial year, during the currency of the tenure of Mr. Rajiv Jain as Chairman Cum Managing Director of the Company has no profits or inadequate profit, the Company will pay remuneration by way of salary, perquisites and allowances as specified above as minimum remuneration, subject to the limits and conditions prescribed under Schedule V of the Companies Act, 2013, as may be amended from time to time."

"**FURTHER RESOLVED THAT** any Director of the company be and is hereby authorized to do all such act, deed, matters and thing as in its absolute discretion it may consider necessary, expedient or desirable, and to settle any question, or doubt that may arise in relation thereto and the board shall have absolute power to decide breakup the remuneration within the maximum permissible limit and in order to give effect to the foregoing resolution, or as may be otherwise considered by it to be in the best interest of the company."

**For & on behalf of Board of Directors of**
**DIGAMBER CAPFIN LIMITED**

**Date: March 19, 2021**
**Place: Jaipur**

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**Rajiv Jain**
**Whole-Time Director**
**DIN: 00416121**

info@digamberfinance.com +91 141 2700233-234 www.digamberfinance.com CIN U67120RJ1995PLC009862

Digamber Capfin Ltd., J 54-55, "Anand Moti" Himmat Nagar, Gopalpura, Tonk Road, Jaipur 302018, Raj., India

**NOTES:**

1. In view of the continuing restrictions on the movement and gathering of people at several places in the country, due to outbreak of COVID-19, the Ministry of Corporate Affairs ("MCA") has vide its General Circular No. 20/2020 dated 5th May, 2020, read with General Circular No. 14/2020 dated 8th April, 2020 and General Circular No. 17/2020 dated 13th April, 2020 together read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 (collectively referred to as "said Circulars") permitted the holding of general meeting through VC / OAVM, without the physical presence of the shareholders at a common venue. Accordingly, in compliance with the applicable provisions of the Act and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") read with the said Circulars, the Company has decided to convene its ensuing 01/2021-22 Extra Ordinary General Meeting (EGM) through VC / OAVM, and the shareholders can attend and participate in the ensuing EGM through VC /OAVM. Shareholders attending the EGM through VC / OAVM shall be counted for the purpose of reckoning the quorum as per section 103 under the said circulars. The deemed venue for EGM shall be the Registered office of the company situated at J-54,55, IInd Floor, Anand Moti, Near Toyota Showroom, Tonk Road, Jaipur-302018, Rajasthan

2. The Explanatory Statement to the notice item no. 1 and 2 are annexed hereto.

3. A shareholder entitled to attend and vote at the meeting, is entitled to appoint a proxy to attend and vote instead of himself/herself and such a proxy need not be a shareholder of the company. In accordance with the aforesaid relaxations for convening of the EGM through VC/OAVM, physical attendance of shareholders has been dispensed with. Accordingly, the facility for appointment of proxy by the shareholders is not available for this EGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.

4. No person shall be entitled to attend the EGM through VC / OAVM and/or vote as duly authorized representative of a body corporate, unless a certified true copy of the Board Resolution appointing him/her as a duly authorized representative, is provided to the company by post addressed to Digamber Capfin Limited Address J-54,55, IInd Floor, Anand Moti, Near Toyota Showroom, Tonk Road, Jaipur-302018, Rajasthan or sent to the Company Secretary by e-mail to neha.agarwal@digamberfinance.in with a cc marked to compliance@digamberfinance.in not less than five days before the date of the meeting i.e. on or before the closing hours i.e. 6.00 p.m. of Thursday, 08th April, 2021

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5. A route map along with prominent landmark for easy location to reach the venue of EGM is annexed with the notice of EGM as per the requirement of secretarial Standard-2 (SS-2) issued by the Institute by the Company Secretaries of India (ICSI).

6. Members who have not registered their e-mail address so far are requested to register their e-mail address for receiving all communication.

7. In case of any queries/ grievances connected with the EGM through VC / OAVM means, you may contact to:

   Ms. Neha Agarwal, Company Secretary of the company at the designated mail id: compliance@digamberfinance.in or at telephone no +91 7610053021

8. Shareholders may join the EGM of the company through VC/OAVM facility, by following the procedure as mentioned in the Notice, which shall be kept open for them at least 15 minutes before the time scheduled to start the meeting and shall not be closed till the expiry of 15 minutes after such scheduled time.

9. Shareholders may also note that the Notice of the EGM is also being made available on the company's website https://www.digamberfinance.com

10. Instruction for joining the EGM through VC/OAVM:

    a) Shareholders will be able to attend the EGM through VC/OAVM Facility through "Go To Meeting" video conferencing application. The link for joining the EGM via VC / OAVM is provided along with the said notice in the E-mail and please download and install the application in your Laptop/computer with this link https://global.gotomeeting.com/install/597133029 and after installation just click on the joining link and join the EGM.

    b) Shareholders may join the Meeting through Laptops for better experience. Further, the shareholders will be required to use Camera and Internet with a good speed to avoid any disturbance during the meeting. Please note that shareholders connecting from mobile or tablets or through laptops etc. connecting via mobile hotspot, may experience Audio/Video loss due to fluctuation in their respective networks. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.

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For & on behalf of Board of Directors of
**DIGAMBER CAPFIN LIMITED**

**Date: March 19, 2021**
**Place: Jaipur**

**Rajiv Jain**
**Whole-Time Director**
**DIN: 00416121**

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## EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

**ITEM NO 1:-**

Mr. Amit Jain (DIN: 00416133) was appointed as Whole Time Director of the company for a period of 20 years w.e.f. 15.04.2001 to 14.04.2021 in EGM held on 20.06.2001 on the terms and conditions including as remuneration, perquisites and other facilities set out in the draft of the Agreement to be entered into between the Company and Mr. Amit Jain. Further the remuneration payable to Mr. Amit Jain was increased to Rs. 10,00,000/- and commission not exceeding 2% of the net profit in the meeting of shareholders held on 28.09.2019. As his tenure as Whole-Time Director will expire on 14.04.2021, however as per the provisions of Companies Act, 2013, a Whole Time Director may be re-appointed for a period of five years before the expiry of his term. Considering his knowledge of various aspects relating to the Company's affairs and long business experience, the Board of Directors is of the opinion that for smooth and efficient running of the business, the services of Mr. Amit Jain should be available to the Company for a further period of 5 (Five) years with effect from 14th April, 2021.

In terms of the provisions of the Act and the Articles of Association of the Company, the Nomination and Remuneration Committee of the Board and the Board of Directors have at their meetings held on 19th March, 2021 respectively re-appointed him as Whole-Time Director of the Company for a further period of 5 (Five) years with effect from 14th April, 2021.

In terms of Rule 7 (2) of Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Company, is required to obtain approval of shareholders of the company, for the appointment of Managerial personnel and to fix their remuneration and also requires the approval of the shareholders for any change in terms and conditions of the appointment or if the limit and/or terms and conditions of remuneration paid to its Whole Time Director/ Executive Director are varied as per the provisions of Section 197 read with Schedule V and applicable rule of the Companies Act, 2013.

Thus, the Board feels re-appointment of Mr. Amit Jain for the further period of five years is appropriate and in the best interest of the Company and recommends the resolution set out in item No. 1 relating to the appointment and fixation of his remuneration for that period to be passed as a Special Resolution.

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Accordingly, it is proposed to seek the approval of the shareholders for re-appointment of Mr. Amit Jain for a further period of five years as Whole Time Director designated as Executive Director, in terms of the applicable provisions of the Act. The terms and conditions for the appointment and remuneration and other perquisites payable to the Whole Time Director is as under:

On the recommendation and approval given by Nomination & Remuneration Committee as per section 178 & rules prescribed for this purpose and NBFCs Corporate Governance (Reserve Bank) Directions, 2015, and as per the approval of Board of Directors at its board meeting held on Friday, 19th March, 2021 for payment of remuneration of Mr. Amit Jain, Whole-Time Directors of the Company on the terms and conditions as mentioned below:

Salary & Perquisites:

| | |
|---|---|
| Monthly/ yearly remuneration | Rs. 20,00,000/- (Rupees Twenty Lakh Only) per month i.e. Rs. 2,40,00,000/- (Rupees Two Crore Forty Lakh Only) per annum including perquisites & other allowances as per company norms. |
| Commission (Performance based Incentive) | Not exceeding 2 (two) percent of net profit in a Financial year of the Company subject to availability of profit |

Disclosure as required under Schedule V and amendment made thereafter under Companies Act, 2013 is given hereunder:

DCL is an non banking finance company-Micro finance Institution (NBFC-MFI), registered With Reserve Bank of India (RBI) situated at Jaipur, Rajasthan, incorporated on April 17, 1995 having certificate of commencement of business dated July 23rd, 1996 and providing financial and support services to the marginalized sections in society, particularly to poor rural and urban women.

DCL was initially registered as NBFC-AFC and was doing business of vehicle financing in rural areas. In the year 2009, the company starts the new microfinance vertical and change in its RBI classification as NBFC-MFI. Presently company does not have any foreign investment or collaboration.

Net Profit of the company has showed a significant increase from FY 2019 Rs. 1522.10 Lakh to FY 2020 Rs. 2685.51 Lakh. However Board is continuously working for increasing profitability of the Company.

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Mr. Amit Jain, Whole-Time Directors are having 25 Years of experience in NBFC-MFI, as they are working in the Company since incorporation.

On the basis of peer industry review, size & profile of the Company, remuneration of above said directors has already approved by the board in the meeting dated on 19th March, 2021 for an amount of Rs. 20,00,000/- (Rupees Twenty Lakh Only) per month i.e. Rs. 2,40,00,000 (Rupees Two Crore Forty Lakh Only) per annum including perquisites & other allowances as per company norms along with commission (Performance based Incentive) not exceeding 2% of Net Profit in a Financial Year of the company subject to availability of profit. However due to inadequacy of profit, the Managerial remuneration need to be approve as per Schedule V & amendments made thereafter, if any, of the Companies Act, 2013.

As mentioned above, Company is a registered NBFC engaged in Microfinance business. The raw material for the company is funds from banks/FI/NCD/Equity. So company is regularly working to raise funds from various FI/Banks to enhance its profit. The Board recommends the special resolution set out at Item No. 1 of the notice for approval by unrelated shareholders.

Except Mr. Amit Jain and Mr. Rajiv Jain, none of the Directors or any of the Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested, financially or otherwise, in the special Resolution set out at Item No. 1 of the notice.

The other details of Mr. Amit Jain as required to be given pursuant to the Secretarial Standard in respect of Item No. 1 of the Notice are as under:

| Sr. No. | Particulars | Mr. Amit Jain |
|---|---|---|
| I. | Date of Birth | 28/07/1976 |
| II. | Nationality | Indian |
| III. | Date of Appointment on the Board | 17/04/1995 (Since Incorporation) |
| IV. | Qualifications | B.Sc., LLB |
| V. | Master in specific functional area | 25 Years experience in finance field |
| VI. | No. of Shares held in the Company Shares | 1496955 |
| VII. | Number of Board Meeting attended during the year 2019-20 | 10 |

VIII. Mr. Amit Jain is having directorship in only Digamber Capfin Limited.

IX. Details of membership of Mr. Amit Jain, Whole-Time Director in committee are as follows:

- ALCO Committee
- CSR Committee
- Executive Committee

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- Risk Management Committee
- Staff Appraisal Committee
- IT Strategy Committee
- IT Steering Committee
- Incentive Distribution Committee

**ITEM NO. 2:-**

Mr. Rajiv Jain (DIN: 00416121) was appointed as Whole Time Director of the company for a period of 20 years w.e.f. 15.04.2001 to 14.04.2021 in EGM held on 20.06.2001 on the terms and conditions including as to remuneration, perquisites and other facilities set out in the draft of the Agreement to be entered into between the Company and Mr. Rajiv Jain. Further the remuneration payable to Mr. Rajiv Jain was increased to Rs. 10,00,000/- and commission (Performance based Incentive) not exceeding 2% of the net profit in the meeting of shareholders held on 28.09.2019. Hence, his tenure will expire on 14.04.2021. Further, Board feels that for the smooth functioning of the company and after considering his past performance and experiences appointment of Mr. Rajiv Jain as Chairman cum Managing Director.

In terms of the provisions of the Act and the Articles of Association of the Company, the Nomination and Remuneration Committee of the Board and the Board of Directors have at their meetings held on 19th March, 2021 respectively appointed him as Managing Director of the Company for a period of 5 (Five) years with effect from 14th April 2021.

In terms of Rule 7 (2) of Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, the Company, is required to obtain approval of shareholders of the company for the appointment of Managerial personnel and to fix their remuneration and also requires the approval of the shareholders for any change in terms and conditions of the appointment or if the limit and/or terms and conditions of remuneration paid to its Managing Director are varied as per the provisions of Section 197 read with Schedule V and applicable rule of the Companies Act, 2013.

Thus, the Board feels appointment of Mr. Rajiv Jain for the period of five years is appropriate and in the best interest of the Company and recommends the resolution set out in item No. 2 relating to the appointment and fixation of his remuneration for that period to be passed as a Special Resolution.

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Accordingly, it is proposed to seek the approval of the shareholders for appointment of Mr. Rajiv Jain for the period of five years as Chairman cum Managing Director designated as Executive Director, in terms of the applicable provisions of the Act. The terms and conditions for the appointment and remuneration and other perquisites payable to the Chairman cum Managing Director are as under:

On the recommendation and approval given by Nomination & Remuneration Committee as per section 178 & rules prescribed for this purpose and NBFCs Corporate Governance (Reserve Bank) Directions, 2015, and as per the approval of Board of Directors at its board meeting held on Friday, 19th March, 2021 for payment of remuneration of Mr. Rajiv Jain, Chairman cum Managing Director of the Company on the terms and conditions as mentioned below:

Salary & Perquisites:

| | |
|---|---|
| Monthly/ yearly remuneration | Rs 20,00,000/- (Rupees Twenty Lakh Only) per month i.e. Rs. 2,40,00,000/- (Rupees Two Crore Forty Lakh Only) per annum including perquisites & other allowances as per company norms. |
| Commission (Performance based Incentive) | Not exceeding 2 (two) percent of net profit in a Financial year of the Company subject to availability of profit |

Disclosure as required under Schedule V and amendment made thereafter under Companies Act, 2013 is given hereunder:

DCL is an non banking finance company-Micro finance Institution (NBFC-MFI), registered With Reserve Bank of India (RBI) situated at Jaipur, Rajasthan, incorporated on April 17, 1995 having certificate of commencement of business dated July 23rd, 1996 and providing financial and support services to the marginalized sections in society, particularly to poor rural and urban women.

DCL was initially registered as NBFC-AFC and was doing business of vehicle financing in rural areas. In the year 2009, the company starts the new microfinance vertical and change in its RBI classification as NBFC-MFI. Presently company does not have any foreign investment or collaboration.

Net Profit of the company has showed a significant increase from FY 2019 Rs. 1522.10 Lakh to FY 2020 Rs. 2685.51 Lakh. However Board is continuously working for increasing profitability of the Company.

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Mr. Rajiv Jain, Whole-Time Directors are having 25 Years of experience in NBFC-MFI, as they are working in the Company since incorporation.

On the basis of peer industry review, size & profile of the Company, remuneration of above said directors has already approved by the board in the meeting dated on 19th March, 2021 for an amount of Rs. 20,00,000/- (Rupees Twenty Lakh Only) per month i.e. Rs. 2,40,00,000 (Rupees Two Crore Forty Lakh only) per annum including perquisites & other allowances as per company norms along with commission (Performance based Incentive) not exceeding 2% of Net Profit in a Financial Year of the company subject to availability of profit. However due to inadequacy of profit, the Managerial remuneration need to be approve as per Schedule V & amendments made thereafter, if any, of the Companies Act, 2013.

As mentioned above, Company is a registered NBFC engaged in Microfinance business. The raw material for the company is funds from banks/FI/NCD/Equity. So company is regularly working to raise funds from various FI/Banks to enhance its profit. The Board recommends the special resolution set out at Item No. 2 of the notice for approval by unrelated shareholders.

Except Mr. Rajiv Jain and Mr. Amit Jain, none of the Directors or any of the Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested, financially or otherwise, in the special Resolution set out at Item No. 2 of the notice.

The other details of Mr. Rajiv Jain as required to be given pursuant to the Secretarial Standard in respect of Item No. 1 of the Notice are as under:

| S.No. | Particulars | Mr. Rajiv Jain |
|---|---|---|
| I. | Date of Birth | 23/09/1974 |
| II. | Nationality | Indian |
| III. | Date of Appointment on the Board | 17/04/1995 (Since Incorporation) |
| IV. | Qualifications | B.Sc., MCA |
| V. | Master in specific functional area | 25 Years experience in finance field |
| VI. | No. of Shares held in the Company Shares | 1922263 |
| VII. | Number of Board Meeting attended during the year 2019-20 | 10 |

VIII. Mr. Rajiv Jain is having directorship in only Digamber Capfin Limited.

IX. Details of membership of Mr. Rajiv Jain, Whole-Time Director in committee are as follows:

- ALCO Committee
- CSR Committee
- Executive Committee
- Risk Management Committee

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- Nomination & Remuneration Committee
- Staff Appraisal Committee
- IT Strategy Committee
- IT Steering Committee
- Incentive Distribution Committee

**For & on behalf of Board of Directors of**
**DIGAMBER CAPFIN LIMITED**

**Date: March 19, 2021**
**Place: Jaipur**

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**Rajiv Jain**
**Whole-Time Director**
**DIN: 00416121**

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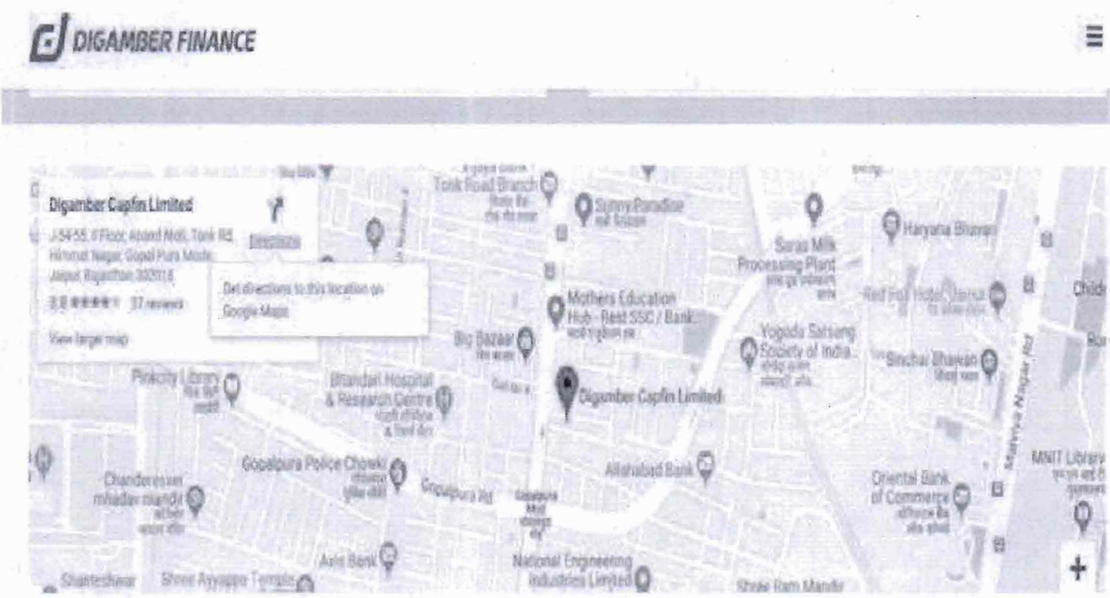
## ROUTE MAP

Road Map for AGM at Head Office of Digamber Capfin Ltd.




Also Visit us at https://www.digamberfinance.com/get-connected/

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