

Curriculum Vitae

Yogesh Dhar Dwivedi

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OBJECTIVE

To further diversify my career in financial and auditing sector and want to use my auditing, management and financial abilities to achieve solid gains for company.

WORKING EXPERIENCE

- Currently working with **Arohan Financial Services Ltd.** from 23/12/2019 to till date continue As a **Sr.Branch Head** which operation Lending Team (JLG Project) **and my Current Location in Umaria,Disst-Umaria(MP).**
- I have a rich Experience in MFI sector in **FINO Payment Bank** as a **“Assistant Manager” from 31 March 2011 to 21 Dec 2019.**Total Experience in this Sector: **around 8 Years 9 Months (sales & Operation department).**
- As a role of Assistant Manager (Sales & Operation)- Handling operation Lending 06 Branch in my define area my under 35 to 40staff working in my Cluster.

Key Responsibility

- Evaluates the organizations readiness in case of business interruption
- Engages in continuous education and staff development.
- Cashier am handling to Branch work as a back & Support Profile with handling branch Cash with also visited my branch Re-problem Center as Repayment time or supporting to my team if any still field queries my total Experience in same profile 9 Months.
- As a role of Executive I am handling operation Lending team with support to system related queries,my total Experience in same post 2 years Months and also handling 04 Branch in my define area.
- As a role of Sr. Executive I am handling operation Lending team with support to system related queries,my total Experience in same post 1 years 6 Months and also handling 04 Branch in my define area.
- As a role of Assistant Manager-I am working with handling total 06 Branch operation Lending team(JLG Project) total Experience in same post 2 years 4 Months.

Project Details in Current Organization

- Good Motivation at Operation Field & Good Communication skills.
- Outstanding Company & Good Client Relation.
- Handling Branch with 5 to 6 Staffs in my define Branch in currently before origination also handling 06 branch with 30 to 35 Staff in our my Cluster .
- Daily Staff field visits and attends with cross verified CB,Verification,CGT, Center meetings also doing Field Cross Verification each every customer then doing the GRT manuals with mobile.

AWARDS & ACHIEVEMENT

- **NIBF Banking Training** successfully completed by FINO Payment Bank in Raipur Chhattisgarh training duration one week in 2017.
- **Employee of the Months Award** Received 4 time during the Service Period in FINO PAYMENT BANK.
- Four time get Promotion in my last organization around 08 year 09 months.

ACADEMIC QUALIFICATION

Course	Collage/School	Year of Passing	Percentage Score
<i>B.Ed</i>	<i>APSU Rewa(MP)</i>	<i>2010</i>	<i>66%</i>
<i>B.Sc.</i>	<i>APSU Rewa(MP)</i>	<i>2009</i>	<i>59.00%</i>

TECHNICAL QUALIFICATION

- **Diploma In Computer Application** from Makhanlal Chaturvedi Rashtriya Patrakarita Vishwavidyalaya Bhopal MP(2005).
- **Post Graduate Diploma in Computer Software** Certificate from Mytech Computer Institute Mirzapur UP(2007)
- **Tally Financial Account Program** Certificate from Mega Account Training Center in Rewa MP(2008).
- **Tally Certified Professional** Certificate from Mega Account Training Center in Rewa MP(2009).

Interpersonal Skills

1. Handle the team.
2. Excellent analytical and interpersonal skills.
3. leadership ability.
4. Exertion ability even on over time.
5. Good at organizing and coordinating team.
6. Positive attitude towards life.
7. Openness towards learning new things.
8. Self-dependability with ability to lead team of person.

PERSONAL DETAILS

Father's Name	Mr.Suresh Dhar Dwivedi
Mother Name	Ms.Santosh Dwivedi
Date of Birth	16/May/1986
Nationality	Indian
Language	Hindi, English
Present Address	Near Jyoti School, Infront of Samdariya Mall Nehru Nagar Rewa(MP) PIN-486001
Permanent Address	Vill.NaunKhurd,Po.NaunKala,The-Hanumana,Distt.Rewa(MP),PIN- 486335
Hobbies	Watching movies,

DECLARATION

- I hereby declare that all particular details in this application are true, complete and correct to the best of my knowledge and belief.

Signature

Dated: _____

Yogesh Dhar Dwivedi